

HR MANAGER

Recruitment Profile



Module	Recruitment Profile HR Manager
Date written	14/01//2017
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Author	Tiemen Dalhuisen
Contact	Tiemen.Dalhuisen@protix.eu
Contributors	Tiemen Dalhuisen

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Recruitment profile: HR Manager

Do you also believe in a future where both man and nature can thrive together? Where we can feed ourselves without depleting nature? Then you are the perfect match to join us in accelerating the transition to a food system in balance with nature. For our expansion we are looking for a HR manager who want to join us in leading the 'ento-revolution'.

About Protix

We are at the eve of forming an insect industry. Protix is a rapidly growing company and leading this "ento-revolution" as the frontrunner in the industry. Working at Protix is an excellent opportunity to excel both personally and professionally in a fast-paced entrepreneurial environment.

Job description

We are looking for an eager HR Manager that can join the Protix team. Protix is still at the start of developing and professionalizing its HR environment and you are the person that is going to take the lead and make this work. Your role will be both day to day as also being involved in the strategic aspects of HR. Together with the management team you will help developing, managing and retaining the talented workforce of Protix.

Key performance objectives

As our HR Manager you will:

- Advising employees and management on HR matters
- Take the lead in creating structure and procedures for the HR department
- Develop benefits structure
- Creating employment contracts & new hire/leaver documentation
- Benefits administration (e.g. all the administration and communication regarding our pension, health care, leave days, sickness etc.)
- Maintain personnel/confidential files for employees
- Execute various operational activities.

Most important: have fun! Bring a vibrant, expressive and fun-loving personality to the job!

Minimum experience / education qualifications

- Education: Bachelor and/or Master degree
- At least 3 years of human resource experience, preferably as an HR Business Partner or advisor. Working knowledge of HR database systems, the international employment law and human policies is a plus.

General Skills and qualifications

- Enthusiastic, flexible team player
- High level of self-motivation, someone who is able to define structure and prioritize
- Preference to work in a young entrepreneurial environment
- Excellent administrative skills
- Both good in speaking and writing in Dutch and English
- Hands-on mentality, structured, critical and analytical
- Flexible and pro-active working attitude
- High personal integrity and ability to maintain confidentiality

Additional information

Please submit your resume and motivation to: IHaveTheProtixFactor@Protix.eu

Please contact Tiemen Dalhuisen (Tiemen.Dalhuisen@Protix.eu) for further information

Job Title: HR Manager

Type: Full-time / Temporary contract with the purpose of becoming permanent

Location: start in Dongen, The Netherlands; will be Den Bosch area in the near future

Posted: January 2017